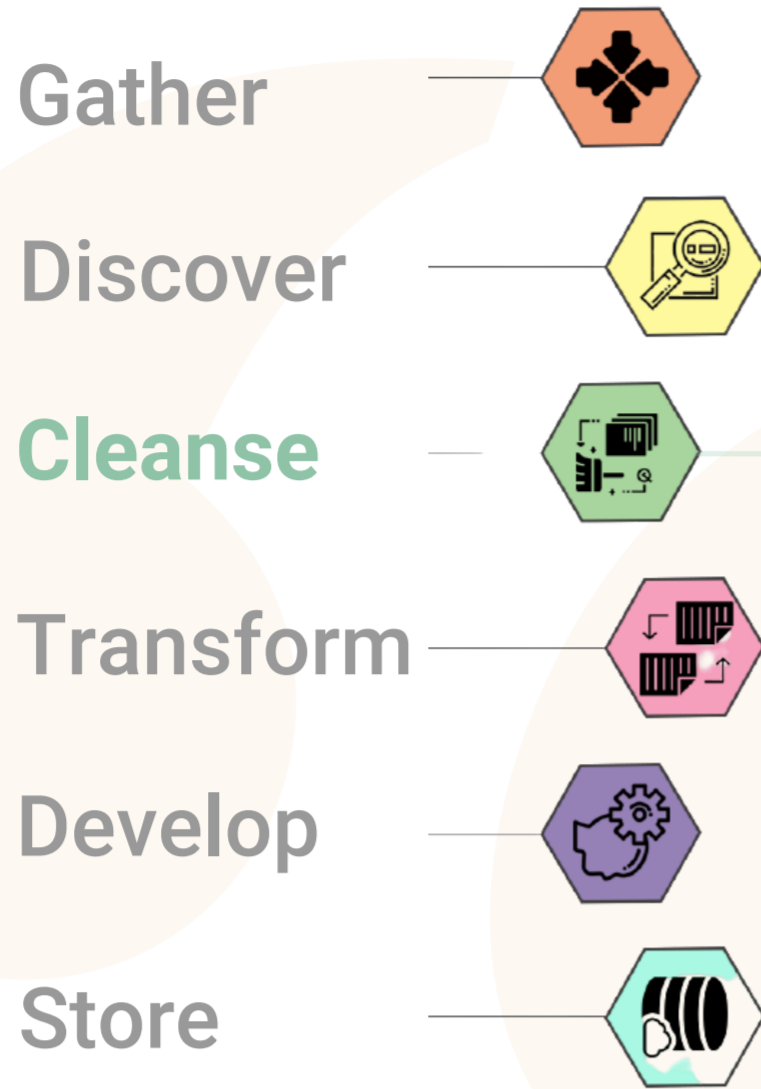
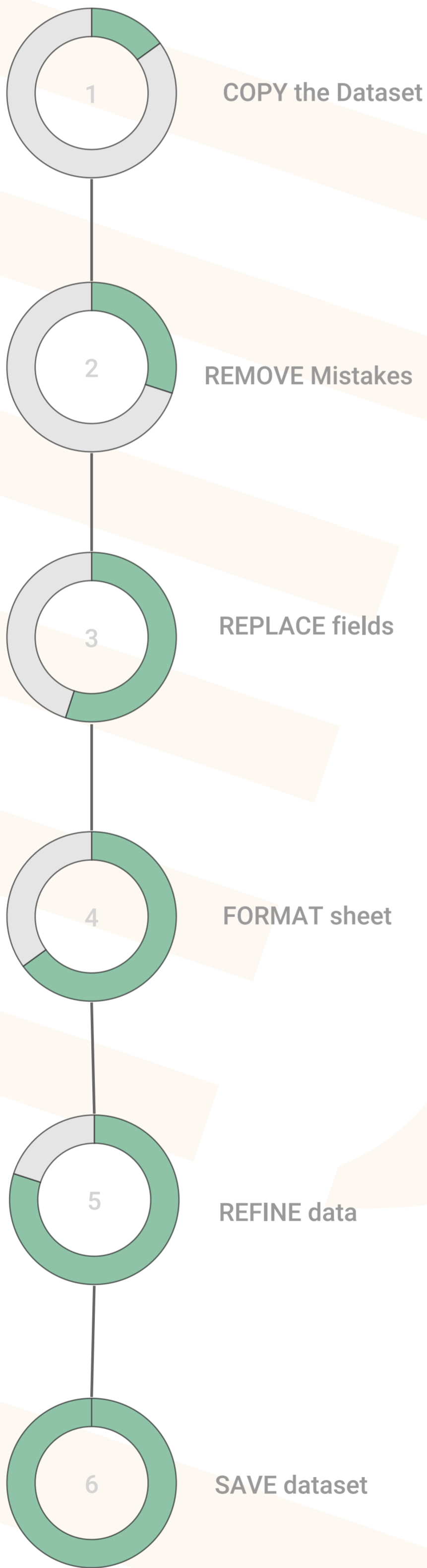
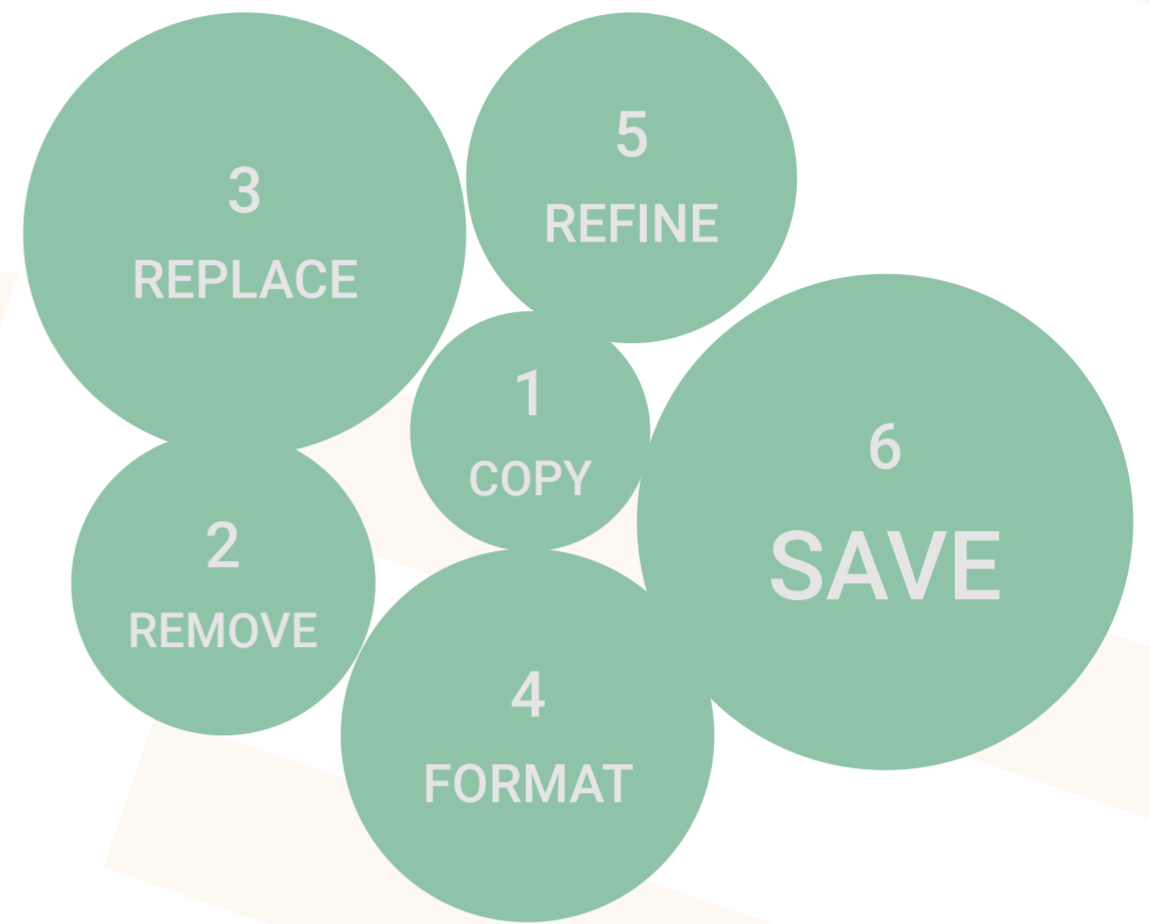


## 3 Cleaning

### Preparation



### Cleaning

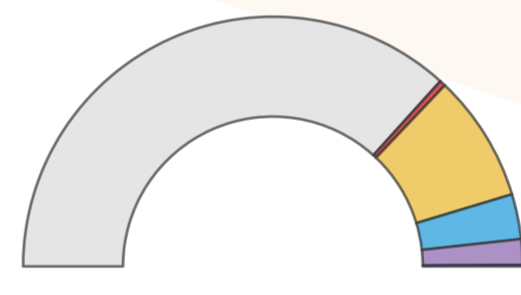


Duplicate your dataset



★ NEVER edit the main one!

- Duplicated Primary Cells
- Unwanted Data
- Non readable Symbols
- Title Headers and Footer Totals
- Empty Cells
- Non Readable Cells
- Calculated Cells
- Cells with Symbols \$@#%
- Cells with decimal points 0.000
- Cells with conditional inputs and validations
- Cells with Date Content



00:00:00  
hours minutes seconds

25000\$  
25K  
USD25,000.00

- 1sr ROW
- 1st COLUMN
- Other datasheets
- Table ROW-COLUMN size (number of cells)

	University	STds	Per Staff	Intern
	Oxford	20,409	11.2	38%
	Cambridge	18,389	10.9	35%
	California	2,209	6.5	27%
	Stanford	15,845	7.5	22%
	MIT	11,177	8.7	34%
	Harvard University	20,326	8.9	
	Princeton	7,955	8.3	
	Imperial	15,857	11.4	

Choose a Format and **SAVE** the new file as a **Dataset**

★ csv, xlsx, json, pdf, html, xml

